

Arnott's Lodge & Hiking Adventures

98 Apapane Road, Hilo Hawaii 96720

Phone: (808) 339-0921

E-Mail: employment@arnottslodge.com

Web Site: www.arnottslodge.com

APPLICATION FOR EMPLOYMENT

It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, disability, or veteran status.

Name: Last _____ First _____ Middle _____ Date _____

Physical Address _____

City _____ State _____ Zip _____

Home Phone () _____ Cell Phone () _____

Email Address _____

Position applying for* _____

*If applying for Tour Guide, please include a current full traffic abstract (of the state your current valid driver's license is issued from)

How did you hear of this opening? _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis?

☐ Yes ☐ No

Are you looking for full time employment? ☐ Yes ☐ No

What days are you available: ☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri ☐ Sat

What hours are you available? _____

Are you willing to work evening shift? ☐ Yes ☐ No

When can you start _____ Desired Wage \$ _____

Do you have a driver's license? ☐ Yes ☐ No

Reliable Transportation? ☐ Yes ☐ No

Education: School Name and Location

Major, Degree, Year

High School _____

College _____

College _____

In addition to your work history, are there are other skills, qualifications, or experience we should consider:

Employment History: (Start with most recent employer.)

Company name

AddressTelephone

Date StartedStarting Position

Date EndedEnding Position

Name of SupervisorMay we contact?☐ Yes☐ No

Responsibilities

Reason for leaving

Company name

AddressTelephone

Date StartedStarting Position

Date EndedEnding Position

Name of SupervisorMay we contact?☐ Yes☐ No

Responsibilities

Reason for leaving

Company name

AddressTelephone

Date StartedStarting Position

Date EndedEnding Position

Name of SupervisorMay we contact?☐ Yes☐ No

Responsibilities

Reason for leaving

Attach additional information if necessary.

References (no family, significant other or relatives):

Name: _____	Phone Number: _____
Name: _____	Phone Number: _____
Name: _____	Phone Number: _____

By accepting employment from Arnott's Lodge I give my permission for Arnott's to obtain previous employment information, State, Federal and International criminal records, if any, local, interstate and international driving abstracts and to make any other inquiries that they may need to verify my information. I further agree that should any theft of Arnott's or Guest property occur that I will willingly submit, along with other employees, to a polygraph test as management may see fit.

I hereby certify that all entries and attachments are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part to any employment at Arnott's Lodge & Hiking Adventures. I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent to references and former employers and educational institutions listed being contacted regarding this application. I further authorize Arnott's Lodge & Hiking Adventures to rely upon and use, as it sees fit, any information received from such contacts. Information contained on this application may be disseminated to other agencies, nongovernment organizations or systems on a need-to-know basis for good cause shown as determined by the manager or designee.

Date: _____	Applicant Signature: _____
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